



OASIS and OASIS Small Business (SB) are multiple award, Indefinite Delivery Indefinite Quantity (IDIQ) contracts providing a comprehensive range of professional services delivering experience and innovation in support agency missions worldwide.

The core disciplines of OASIS and OASIS SB contract include:

- Program management services;
- Management consulting services;
- Logistics services;
- Engineering services;
- Scientific services; and
- Financial services.

The OASIS contracts are:

- Multiple Award, Indefinite Quantity/Indefinite Delivery contracts with an unlimited ceiling and a five year base period with one five year option
- Pre- competed, FAR- compliant contracts with a broad scope of best-in-class industry partners
- Acquisition solutions for commercial and noncommercial professional services requirements
- For all task order contract types, including fixed price, cost reimbursable, labor hour, time and material, and hybrids
- Streamlined ordering procedures based on FAR 16.505, eliminating the need to conduct a formal, negotiated procurement as required under FAR 15
- Not limited in scope, dollar threshold and period of performance
- DCAA approved accounting systems
- Limited protest risk
- Worldwide performance ability
- Direct-buy access or procure services through GSA's Assisted Acquisition Services

The OASIS contracts have:

- Responsibility for managing the subcontracting plan, determination of Contractor responsibility, and representations and certifications done at the master contract level
- Flexible prime/subcontracting arrangements at the task-order level
- Standardized labor categories and qualification levels to provide a common vocabulary to agencies
- No limitations on ODCs
- No rates or price lists for fair opportunity solicitations
- Accept all clearance types
- Ability to on-ramp/off-ramp procedures to ensure a flexible, experienced vendor pool

Delegation of Procurement Authority-trained OASIS Ordering Contracting Officers can:

- Include additional labor categories not in the master contract can be added at the task-order level
- Customize clauses and provisions at the task-order level
- Choose solicitation format, evaluation factors, and source selection methodology

Did You Know?

The GSA's OASIS Program Office has established **Memoranda of Understanding** with several federal agencies. These agreements are one of the ways GSA has committed to addressing the federal government's needs for a combination of professional services requirements. OASIS provides the tools you need to meet your mission requirements more effectively while eliminating costly, duplicative contracts.



Getting Delegated Procurement Authority (DPA) Training:

- DPA training is mandatory for Ordering Contracting Officers (OCO)
- Anyone can receive the DPA training but only warranted Contracting Officers are eligible to receive DPA
- A single DPA will be issued for both OASIS and OASIS SB
- Use the OASIS [Training Request Form](#) to get started

The OASIS Program Office provides:

- Complimentary scope reviews, expert advice, problem resolution and solicitation development support
- A robust web library that includes sample documents, templates, a platform for sharing best- practices and contractor- performance data, among other support features

How to use OASIS:

Federal Contracting Officers must follow these steps to begin using GSA's OASIS.

1. **Request and attend DPA training.** The DPA establishes the OCO's roles and responsibilities.
2. Conduct Market Research and Acquisition Planning.
3. Build the Task Order Solicitation
4. Issue the Task Order Solicitation
5. Conduct Evaluations
6. Award the Task Order
7. Send the Task Order Award Information to the OASIS Office
8. Report Contract Actions: View instructions on task order reporting in the FPDS-NG System
9. Administer the Task order - include the OASIS office on modifications
10. Review Past Performance: Review and report your contractor's past performance
11. Close out your task order when appropriate

GSA supports pre-award scope reviews:

GSA has a scope review capability that analyzes the scope and Pool assignment of your proposed OASIS (Unrestricted) or OASIS Small Business (SB) task order requirement. It is an interactive process in which you will be asked a series of questions about your specific requirements, provide your statement of work (SOW) and attach an independent government cost estimate (IGCE).

This service can help reduce the risk of protest and is a unique benefit of working with GSA. Please request a scope review from the [OASIS website](#).

About the OASIS Estimating Tool:

The OASIS Estimating Tool is designed to assist you in preparing the labor portion of your Independent Government Cost Estimate (IGCE). The [OASIS Estimating Tool User Guide](#) provides detailed step-by-step instructions.

Recommended Best Practices for a Fast and Easy Acquisition:

- Give industry advanced notice and opportunity to provide feedback in a reasonable time period.
- Keep RFI and RFP requests straight-forward, clear and concise - unnecessary requests can limit your competition.
- Review work that has already been completed under the OASIS master contract in accordance with FAR 16 including past performance and business size certification. This will alleviate duplicate work. See [Solicitations](#).
- Industry partners take OASIS proposals seriously and plan 1 to 2 years in advance of actual proposal response.
- Industry days are great way to increase competition and to capture feedback on your specific requirement. Announce if there is an incumbent who has done prior work on your requirement.
- Limit the number of pages of RFI response based on the complexity of the requirement.
- Establish consistent practices.
- Consider frequent outreach to industry.

Questions on OASIS or OASIS SB?

Visit www.gsa.gov/oasis

Email us at oasis@gsa.gov or oasisSB@gsa.gov

